

WEBB COUNTY, TEXAS COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

FRANK SCIARAFFA Commissioner, Precinct 1 (956) 523-4660

JUDITH G. GUTIERREZ Commissioner, Precinct 2 (956) 523-4624

JERRY GARZA Commissioner, Precinct 3 (956) 523-4625

CINDY CORTEZ BRUNNER Commissioner, Precinct 4 (956) 523-4652

MARGIE IBARRA Webb County Clerk (956) 523-4251

HOMERO RAMIREZ Webb County Attorney (956) 523-4044

LEO FLORES Webb County Auditor (956) 523-4016 **PUBLIC NOTICE**

COMMISSIONERS COURT MEETING
Webb County Courthouse
1000 Houston Street, 2ND Floor
Laredo, Texas 78040
October 24, 2005 at 1:00 p.m. and continuing
October 25, 2005
1:00 p.m.

- 1. Call to order by the Honorable County Judge, Louis H. Bruni
- 2. Roll call by the Honorable County Clerk, Margie Ibarra
- 3. Pledge of Allegiance
- **4.** Approval of Minutes September 9, 2005 September 12, 2005 and September 15, 2005
- 5. Approval of Bills, Payroll and Monthly Reports
- **6.** Communications
- 7. Public Comment- This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

HONORABLE LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **8.** Discussion and possible action to direct the Webb County Purchasing Agent to retain the services of R. Salinas and Associates in the amount of Two-Thousand, Eight Hundred Dollars (\$2,800.00) for the appraisal of Detention Center property containing 292.24 acres, in *Porciones* 23, 24, 25, in the County of Webb. (ACCT. NO. 001-0109-6022; Professional Services).
- 9. Status report on the Webb County Permanent Morgue with discussion and possible action to direct the Webb County Purchasing Agent to prepare requests for proposals to retain the services of an architect to develop plans and specifications for the construction of the Webb County Morgue, including feasibility studies for any/all proposed morgue sites, and any other matters incident thereto. [Co-Sponsored by Commissioner Judith G. Gutierrez, Pct. 2].
- **10.** Status report on the Community Action Agency with regards to the findings by the Texas Department of Housing and Community affairs, Joint Monitoring Review of Sept. 6-9, 2005, with discussion and possible action to direct the management team to continue in its efforts until further notice, and as necessary to bring the Community Action Agency into proper compliance with the mandates of its many programs, and any other matters incident thereto.
- 11. Presentation by Frank Rotnofsky from Frank Architects on the Villa Antigua Project, attendant timelines, with discussion and possible action to direct staff to take steps as necessary in order to maintain progress on the project. [Co-Sponsored by Commissioner Judith G. Gutierrez, Pct.2].
- **12.** Discussion and possible action to rescind instructions to request "Competitive Sealed Bids" and instead request "Competitive Sealed Proposals" for the Webb County Youth Village Project, New Juvenile Center.
- 13. Resolution regarding Texas Border Sheriff's Coalition.
- **14.** Discussion and possible action to authorize four parking spaces at the Webb County Administration Building parking lot for the Department of Public Safety Criminal Intelligence Service Division.

HONORABLE JUDITH G. GUTIERREZ, COMMISSIONER PCT. 2

15. Discussion and possible action to fill slot #2284 Coordinator of Library Services and Technology Center at the Larga Vista Community center.

COMMISSIONERS COURT

- **16.** Presentation of the United States Flag by the American Legion Post 59 to Webb County Sheriff Rick Flores. [Requested by Veterans Service Office]
- 17. Discussion and possible action to go direct the Webb County Purchasing agent to prepare Requests for Qualifications for a Public Information Officer for Commissioners Court, and any other matters incident thereto.
- 18. Discussion and possible action to interview and select the Webb County Community Action Agency Director. [The Commissioners Court may meet in executive session to interview the applicants and to deliberate the appointment of the official pursuant to the Texas Open Meetings Act Section 551.074 (Personnel Matter)].



<u>SHERIFF</u>

- 19. Discussion and possible action to enter into a one (1) year (October 1, 2005 through September 30, 2005) professional services agreement with Dr. Hector Lopez, D.D.S. at a monthly cost of TWO THOUSAND THREE HUNDRED DOLLARS (\$2,300.00), for inmate dental care at the Webb County Law Enforcement Center and ordering an exemption from section 262.023 Local Government Code (Competitive Bidding and Competitive Proposal Requirements) authorizing the County Judge to sign all relevant documents. From account No. 001-2062-6022 [Professional Services].
- **20.** Discussion and possible action to approve the changes for personnel of the Webb County Sheriff's Department effective October 24, 2005. The salary increases are equal to the salary decreases and the amount of personnel costs budgeted for fiscal year 2005-2006 remain unchanged.

COMMUNITY ACTION AGENCY

- 21. Discussion and Possible action for approval to submit to Texas Department of Housing and Community Affairs (TDHCA), Annual Service Delivery Plan and preliminary Budget for FY- 2006, for the Comprehensive Energy Assistance Program, and authorizing County Judge to sign all relevant documents.
- 22. Discussion and Possible action to approve final grant allocation from Texas Dept. of Housing and Community Affairs (TDHCA) for the Community Services Block Grant (CSBG) FY 2005, in the amount of \$113,131., and authorizing County Judge to sign all relevant documents.

COUNTY ATTORNEY

- 23. Discussion and possible action to enter into a thirteen month (13) month (September 1, 2005 through September 30, 2006) interlocal cooperation agreement with the Laredo Independent School District to provide and manage a School Resource Officer's Program in L.I.S.D. under the COPS in School Program from the U. S. Department of Justice, and authorizing the Webb County Judge to execute all relevant documents. L.I.S.D. has agreed to reimburse Webb County a total of ONE HUNDRED AND SEVENTY FOUR THOUSAND TWO HUNDRED AND TWENTY FOUR DOLLARS (\$174,224.00) which represents half of the total cost to employ six (6) SRO officers from September 1, 2005 through September 30, 2006. [Requested by the Webb County Sheriff's Department, Account No. 011-0300-3405 (School Resource Officers L.I.S.D. Program)].
- **24.** Discussion and possible action to enter into Third Party Funding Agreement as Follow:

Hotel Motel Fund:

Laredo Philharmonic Orchestra

\$ 8,400.00

and authorizing the County Judge to execute all relevant documents.

- 25. Discussion and possible action to enter into a Memorandum of Understanding between Webb County and AAMA, Inc. Concilio Hispano Libre Services from October 1, 2005 through August 14, 2008 in the amount of FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000.00) per year for AAMA to provide substance abuse treatment and authorizing the County Judge to sign all relevant documents. [Requested by Economic Development Dept. Acct. # 465-4302-xxxx]
- 26. Discussion and possible action to enter into a one (1) year (January 10, 2006 through January 9, 2007) equipment maintenance agreement with Hewlett-Packard Express Services to provide maintenance support for a HP Design jet 800 PS Printer used by the Planning Department at a cost of SEVEN HUNDRED TWENTY-FIVE DOLLARS (\$725.00), and authorizing the County Judge to execute all relevant documents. [Requested by Planning Department, Account No. 010-102-6402 (Repairs and Maintenance Equipment)].
- 27. Discussion and possible action to enter into a one (1) year (January 10, 2006 through January 9, 2007) equipment maintenance agreement with Hewlett-Packard Express Services to provide maintenance support for a HP Laser Jet 4100 Printer used by the Planning Department at a cost of TWO HUNDRED SIXTY-SIX DOLLARS (\$266.00), and authorizing the County Judge to execute all relevant documents. [Requested by Planning Department, Account No. 010-102-6402 (Repairs and Maintenance Equipment)].
- 28. Discussion and possible action to procure electronic voting system from Election Systems and Software, Inc. by purchasing said electronic voting system with accompanied support services through the State Building and Procurement Commission and authorizing the Webb County Judge to execute all relevant documents. Voting System is needed in order for Webb County to meet federal mandates from the passage of the "Help America Vote Act of 2002 (HAVA)" [Requested by Webb County Elections Department, Account No. 083-0107-8801]
- 29. Discussion and possible action to enter into a construction contract with Zertuche Construction L.C. in the amount of ONE HUNDRED FIFTY-NINE THOUSAND FIFTEEN DOLLARS (\$159,015.00) for repairs to various County facilities including the Ninos Alegre Center \$7,235.00, Larga Vista Center \$7,100.00, Golf Course Clubhouse \$22,695.00, Agriculture Building \$33,025.00, Rural Transportation \$4,960.00, Constable's Office Pct. 4 \$3,705.00, Rifle Range \$5,975.00, Road and Bridge Dept. \$\$20,270.00, Justice Center \$31,735.00, Pre-Trial Services \$\$18,465.00 and authorizing the County Judge to sign all relevant documents. [Requested by Purchasing Agent. Funds Available in 001-0105-6032-04]

ECONOMIC DEVELOPMENT

- 30. Discussion and possible action to approve an Order of the Commissioners Court establishing a policy regarding the use of excessive force during non-violent civil rights demonstrations as required by the Office of Rural Community Affairs for grant eligibility and authorizing the County Judge to sign said Order on behalf of the Commissioners Court.
- 31. Discussion and possible action to authorize the Purchasing Agent to solicit Construction bids and approve final plans and specs as recommended by the County Engineer for the construction of Peñitas West Community Center, Funded by a grant from the Office of Rural Community Affairs TCDP Contract # 725891.
- 32. Discussion and possible action on a resolution to authorize Webb County to apply for a fiscal 2006 Indigent Defense Discretionary Grant from the Texas Task Force on Indigent Defense in the estimated amount of \$350,000.00 with an in-kind match of \$17,500.00 (5%). Grant monies are to be used to purchase and install a video conferencing system for remote magistration, arraignment, and attorney-client conferences for indigent persons in Webb County custody; and to designate Webb County Judge Louis H. Bruni as the Authorized Official to accept, decline, modify or cancel the grant application, and all other necessary documents to accept the grant.
- 33. Discussion and possible action to authorize the salary increase as approved by Commissioners Court on September 26, 2005 for Texas Department of Housing and Community Affairs Office of Colonia Initiatives TCDP Contract # 724003. The salary increase for Self-Help Center staff slot #'s #1439 SHC Director, #1458 Tool Librarian, #2002 Service Aide, #2003 Construction Coordinator and #1461 Program Development Specialist for FY 05/FY 06 (Acct.# 506-6500-5001) and for the Vista Grant Program, slot #2212 Vista Supervisor / Coordinator for FY 06 (Acct.# 461-4202-5001). The Self-Help Center and Vista Program Grant salary increases do not impact the County General fund.

ENGINEER

34. Discussion and Possible Action to enter into an Agreement with the City of Laredo for Public Health treat surveillance at no cost to the County for a one year period beginning on September 1, 2005 through August 31, 2006 and Authorizing the County Judge to sign all relevant documents.

- **35.** Discussion and Possible Action Authorizing Final Payment and Retainage to Morales and Associates, Architects, Inc. in the amount of \$4,818.00 for the Webb County Justice Center Alterations and Moisture Controls.
- **36.** Discussion and Possible Action Authorizing the Utilities Department to fill Vacant Position, Slot # 2301, Plant Manager at a salary of \$10.08 per hour and to change the title from Plant Manager to Plant Operator I.
- 37. Discussion and Possible Action Authorizing the County Judge to execute a Contract to allow Gilbert Texas Construction to divert two (2) acre feet of Raw Water from the Rio Grande River at a fee of \$500.00 per acre feet as per the rules and regulations of Texas Commission of Environmental Quality Water Master (303.51 303.55).
- **38.** Discussion and Possible Action Authorizing Deduct Change Order No. 1 to Gilbert Texas Construction, Inc. in the amount of \$-5,823.50 for the TXDOT Border Colonias Access Program Rio Bravo Paving Project Phase II. The amended contract amount is \$720,151.50 (\$725,975.00 \$5,823.50).
- **39.** Discussion and Possible Action Authorizing the Road & Bridge Dept. to collect "Domestic Garbage" and "Tree Limbs" to the Colonias in Webb County on the schedule presented to Commissioners Court on July 25, 2005, and to charge a monthly fee of \$7.50 per container for residential customers and \$20.00 per container for commercial accounts.
- **40.** Discussion and Possible Action Authorizing Contract Amendment No. 4 to CH2MHILL, increasing the contract price by \$23,230.00 for Extension of Engineering "Services During Construction" (SDC) to January 18, 2006, for the construction of a 2.4 million gallon per day Water Treatment Plant. The contract will increase from \$1,707,250.00 to \$1,730,480.00. This is subject to Texas Water Development Board's approval.
- **41.** Discussion and Possible Action Authorizing the Utilities Department to fill Vacant Position, Slot # 1305, Plant Operator I, at a salary of \$9.60 per hour with a "Temporary Employee" until Sgt. Tomas Sanchez returns home from Operation Iraqi Freedom.
- **42.** Discussion and Possible Action Authorizing Change Order No. 2 to CG Construction, Inc. increasing the Contract by \$4,583.94 for a total of \$235,517.97, and extension in time of 75 days.

<u>HEADSTART</u>

- **43.** Discussion and possible action on the approval to grant the County Auditor authority to expend funds from the United States Department of Agriculture, Child and Adult Care Food Program, effective October 1, 2005, pending the receipt of all required grant documents and allocations.
- **44.** Discussion and possible action to fill slot # <u>1801</u> and <u>2192</u>, part-time Substitute Teacher (15 hrs/week for 10 months) with an annual salary of \$4,658, effective October 25, 2005 through May 19, 2006 for a total prorated salary of \$4,115.
- **45.** Discussion and possible action to fill slot # <u>1642</u>, Teacher Assistant (40 hrs/week for 10 months) with an annual salary of \$13,800.19, effective October 25, 2005 through May 26, 2006 for a total prorated salary of \$11,918.32.

PURCHASING

- **46.** Discussion and possible action to approve a decrease Change Order No. 1, Annual Contract Bid No. 2005-b with Laredo Morning Times retail advertising agreement for the 2005-2006 year. [ACCT. NO. 001-0600-6006].
- **47.** Discussion and possible action to purchase four (4) complete computers with monitors from Lenovo Inc. in the amount of \$5,677.08 through state contract number DIR-SDD-190 for the District Attorney's Office. ACCT. NO. 169-1100-6224.
- **48.** Discussion and possible action to approve a decrease Change Order No. 1, Annual Contract Bid No. 2005-49 from AA Builders through the Texas Department of Housing and Community Affairs for the CAA, Weatherization Program pursuant to §262.031, Texas Local Government Code.
- **49.** Discussion and possible action to award/reject the following bid: Bid 2006-01 "Two (2) F-250 Heavy Duty Crew Cab 4x4 trucks"

RISK MANAGEMENT

- **50.** Discussion and possible action to enter into an agreement with Palmer & Cay of Texas, Inc. for renewal of the Excess Workers' Compensation Insurance to become effective October 1, 2005 thru October 1, 2006, and authorization for the County Judge to execute all relevant documents.
- **51.** Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

5 DISABILITY	ACCESS.	CTATE	MENIT	_
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Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

	DAY OF OCTOBER, 2005	5.
By: YOLANDA L. CARRILLO COURT ADMINISTRATOR		

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the day of, 2005 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.				
DATED THIS	DAY OF	, 2005		
COUNTY CLERK, WEE	BB COUNTY, TEXAS			
BY:				